# Using ePACE LMS

## Login to ePACE Learning System

#### https://epace.sp.edu.sg

- Select "Other Online Course"
- Enter UserID : P7XXXXXX (your student ID)
- Password : SPICE password
- You may update your profile, upload a photo by clicking on Your Name (top-right corner).

SP PACE ACADEMY
Login
I am logging for
FDW - EOP
Other Online Course
Password:
Sign In
Check if my computer is ready.



### Click on "My Courses" to access WSH modules

	Home Tools Links	CHAN JIA WEI My Account
		Feedback • Help • Logout
My Courses My T	asks Announcement Message	
Filter By: All Schools		
[WS076] WSQ Ad	anced Certificate in Workplace Safety and Health - Term: 1400, In	take No: 4, Run No: 4 Run: 4
Course End Date. To Au	2013	
Module - [WS076, §	00894] Administer WSH Policy - Term: 1400, Intake No: 4, Run No: 4	
Module - [WS076, §	00895] Identify WSH Hazards and Implement Control Measures - Term: 1400, Intake N	No: 4, Run
Module - [WS076, §	00896] Coordinate WSH Management System with Legal Compliance - Term: 1400, Ir	ntake No: 4, R





The file size may not exceed 20MB. Files of larger size may be reduced in size by removal of non-text content or the instructor may be contacted to request multiple assignments to submit the document in sections.

Note: Text only files may not exceed 2 MB.

Note: PDF documents must contain text to be submitted. PDF files containing only images of text will be rejected during the upload attempt. To determine if a document contains actual text, copy and paste a section or all of the text into a plain-text editor such as Microsoft Notepad or Apple TextEdit. If no text is copied over, the selection is not actual text.

#### Scroll down and click on "+File" to upload your assignment

- No record(s) found -

Submit Assignment 🖸 Cancel

Back

**O** File

"Note: Once the Assignment is submitted, the Assignment will be placed in 'Completed Tasks'.

Get file from	My Computer	
File Upload	Q Select File	1. Select the file
Title		2. Key in the title &
Add Description		Description
		3. Click " Upload "
Virtual Folder	My Resource	button
	Create Virtual Folder	

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File Name		Action
abc.csv	0	
Submit Assignment 🕄 Cancel		

\*Note: Once the Assignment is submitted, the Assignment will be placed in 'Completed Tasks'.

#### **Click "Submit Assignment" to submit**

### Use the LMS for

- WSH learning resources (CS, LG)
- Any other materials from trainer(s)
- Submission of ePortfolio (to be confirmed)
  - Ensure your digital artifacts and reflections are kept in your own Word files.
- Announcements, notifications or feedback