SP PACE ACADEMY

Declaration Form
PACE-FRM-104(G)-01

The purpose of this form is for participants of PACE courses to declare the accuracy of their personal particulars and agree on our Terms and Conditions upon enrolling to our courses.

All information provided must be true and accurate.
Incomplete application form and/or false declaration of information will invalidate enrolment into a course.

Course Title: WSQ Assess Building Envelope for Thermal Efficiency

Course Fee: *$1,200.00 + $84.00 (GST) = $1,284.00*

Course Date :	❒ I am applying for the WDA funding (Singaporeans & PRs Only) ❒ I am NOT applying / entitled for funding (Please ignore Part B)

Part A **APPLICANT PARTICULARS** (Please fill in **ALL** the fields)

Name as in NRIC :	NRIC No. : Date of Birth:	Gender : ❒ Male ❒ Female
Nationality : ❒ Singaporean ❒ Singapore PR ❒ Others _____	Race : ❒ Chinese ❒ Malay ❒ Indian ❒ Others _____	
Highest Educational Level :		
Home Address :	Email : Phone No. :	
Employment Status : ❒ Employed ❒ Self-Employed	❒ Unemployed	
Company's Name :	Company Industry :	
Designation :	Monthly Basic Salary :	

Is the course fully sponsored by your company? ❒ Yes ❒ No (If no, please ignore this portion)

_____
Name / Designation of the authorized company personnel

_____ _____
Signature of authorized company personnel/Date Company Address & Stamp

Part B **WDA FUNDING** <*Applicable to Singapore Citizens and Permanent Residents (PRs)*>

❒ ***For company sponsored:***	❒ ***For Individual applicant:***
We understand that we are liable for the subsidised WDA funding if our staff fail to meet the following WDA's requirements: i) Achieve at least 75% attendance **AND** ii) Pass the required examination(s) within _____ after the course end date. Training Grant Ref No.:_____ <We will provide the Training Grant Ref No. before the course commencement date, otherwise, we will bear the full course fee.>	I understand that I must pay Singapore Polytechnic the subsidised WDA funding if I fail to meet the following WDA's requirements: i) Achieve at least 75% attendance **AND** ii) Pass the required examination(s) within _____ after the course end date.
_____ Signature of authorized company personnel/Date	_____ Signature of applicant

Part C **DECLARATION**

1. Assumed Skills and Knowledge

1.1 Have knowledge of building work

1.2 Have basic computer literacy

1.3 Be able to listen and speak English at a proficiency level equivalent to the Employability Skills System (ESS) level 6

1.4 Be able to read and write English at a proficiency level equivalent to ESS level 6

1.5 Be able to process numbers at a proficiency level equivalent to ESS level 6

2. Course Instruction

2.1 I agree that should I fail to meet the 75% attendance requirement and/or fail to sit for all required assessments and/or fail to pass all required assessments, I will be liable for the total course fee without WDA funding. I will be required to register for admission into the new run of the course and pay for the new course fee without any WDA funding, subject to the available schedule.

2.2 I declare that I have not received course subsidy previously from WDA for this course through any other training provider.

3. Important Notes

3.1 I declare that all information and particulars provided in this Form are true, complete and accurate and that I have not withheld or distorted any information or particulars required under this Form. I understand that if any information or particulars provided by me is false, inaccurate, distorted or misleading in any way, Singapore Polytechnic reserves the right to remove me from the course without refund of the course fees paid.

3.2 I agree that the personal information I am providing in this form can be used by the Singapore Polytechnic for reports required by SP, MOE and WDA.

Name of applicant: _____

Signature of applicant/Date: _____

Mode of payment:

❒ Nets ❒ Others : _____

❒ Invoice

❒ Cheque: Cheque No: _____

Amount collected: $_____ Receipt No: _____

WDA Funded Amount: $_____ Enrolment done by: _____
Name of Officer/Date