



**Change of Personal Particulars**

PACE-FRM-126-4

This form may take you 5 minutes to fill in. The data provided to Singapore Polytechnic will be kept strictly confidential and be used for the purpose of updating the personal particulars.

Name	
NRIC/FIN/Passport No.	
Course Enrolled In	

Please note the change in my particulars for the item marked with a ✓.

PLEASE TICK CHANGES REQUIRED (✓)	ITEM	NEW PARTICULARS
	#Name	*Dr/Mr/Mrs/Mdm/Ms/Miss
	#NRIC/FIN/Passport No.	*NRIC/FIN/Passport No.
	#Citizenship	
	Address	
	Contact Numbers	Home: Office: Handphone:
	Email Address	
	Others	

\* Please delete accordingly.

# **DOCUMENTARY EVIDENCE MUST ACCOMPANY THIS REQUEST.** (E.g. For change of name/NRIC, show the original and submit a photocopy of the Deed Poll; for citizenship change from Malaysian to Singapore PR, show original and submit a photocopy of Blue NRIC and Re-entry Permit from passport.)

I declare that the information provided above is accurate and true.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR PACE ACADEMY USE**

Supporting documents checked by Receiving Officer: _____	Date: _____
Assigned to: _____	Date: _____
Updated in record by: _____	Date: _____
Updated record verified by : _____	Date: _____