

WSQ FOLLOW GOOD MANUFACTURING PRACTICES

Course Date:

Course Fee (excl. GST): \$450

*SSG funding (70% of course fee): \$315

Nett Course Fee after 70% SSG Funding (incl. GST) : **\$144.45**

*Eligibility Criteria for SSG Funding:

- ✓ Participants must be Singaporeans or Permanent Residents
- ✓ Participants who have not enjoyed course fee funding for the same course/modules before

Note: Terms and Conditions for SSG Course Fee funding:

Companies and individuals who draw on the SSG course fee subsidy must meet the following conditions:

1. Achieve 75% attendance in all modules and whole course
2. Successfully complete and pass all required assessments by course expiry date
3. Complete the post-training surveys conducted between 3-6 months after the end of training

Singapore Polytechnic will recover the funded amount from the participants / companies if the Participant withdraws from course after acceptance of course offer / confirmation from sponsoring company or failing to meet the above conditions.

- This form will take about 10 minutes to complete.
- Please read all declarations carefully before filling in the declaration form. All information provided must be true and accurate. Incomplete application form and/or false declaration of information will lead to disqualification.
- You may submit this declaration form to SP-PACE. Application should reach Singapore Polytechnic (SP), Professional & Adult Continuing Education (PACE) Academy, 500 Dover Road, Block T1A, Level 1, Room T1A12, Singapore 139651.
- Please note that you could be requested to show proof of employment for the application. When requested, please submit the recent CPF statement **and** either employment letter or pay slip to Singapore Polytechnic, Professional & Adult Continuing Education (PACE) Academy.

Part A		APPLICANT PARTICULARS (Please fill in <u>ALL</u> the fields)	
Name as in NRIC :	NRIC No. :	Gender : <input type="checkbox"/> Male <input type="checkbox"/> Female	
Date of Birth (dd/mm/yyyy) :	Age (as at course start date) :		
Nationality : Singaporean / Singapore PR / Others <i>If others, please specify:</i> _____	Race : <input type="checkbox"/> Chinese <input type="checkbox"/> Malay <input type="checkbox"/> Indian <input type="checkbox"/> Others <i>If others, pls specify:</i> _____		
Highest Educational Level :	Email :		
Home Address :			
Contact Numbers : (Home) _____ (Mobile) _____ (Office) _____			
Employment Status: <input type="checkbox"/> Unemployed <input type="checkbox"/> Employed (excludes freelancers, casual workers & self-employed)			
Company's Name :		Job Title :	
Does your employer contribute CPF for you? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Self-Sponsorship Declaration Form

PACE-FRM-104(W)-2

Industry/Sector (<i>Please tick one</i>) : <input type="checkbox"/> Childcare <input type="checkbox"/> Electronics <input type="checkbox"/> Manufacturing <input type="checkbox"/> Transport <input type="checkbox"/> Cleaning <input type="checkbox"/> Hotel/F&B/Hospitality <input type="checkbox"/> Retail <input type="checkbox"/> Others(<i>pls state</i>) : _____ <input type="checkbox"/> Education Services <input type="checkbox"/> Logistics/Warehousing <input type="checkbox"/> Security _____	Is your company a Small & Medium Enterprise, SME? (with 200 staff or below) <input type="checkbox"/> Yes <input type="checkbox"/> No
Reasons for Training : <input type="checkbox"/> Relevant to current job <input type="checkbox"/> Take on additional duties in current job <input type="checkbox"/> Prepare for higher position <input type="checkbox"/> Earn higher salary <input type="checkbox"/> Prepare for future job <input type="checkbox"/> Employer's recognition <input type="checkbox"/> Other reasons (<i>please state</i>) : _____	
If the training course is relevant to your current job, reasons for not seeking company sponsorship: <input type="checkbox"/> Company does not want to sponsor the course <input type="checkbox"/> Company does not want to sponsor me <input type="checkbox"/> Company has limited training funds <input type="checkbox"/> I do not want to be bonded by the company <input type="checkbox"/> Other reasons: _____	
Salary Declaration : Current Monthly Gross Salary \$ _____	

Part B	DECLARATION
<ol style="list-style-type: none"> 1. I agree to co-operate with Singapore Polytechnic in the post-course evaluation exercise required by SSG. The evaluation exercise conducted by Singapore Polytechnic includes an assessment by my direct supervisor/Reporting Officer on whether I have been given a wider job scope or new responsibilities in Workplace Safety & Health related activities; and/or whether I had shown an improvement and perform better in my work related to Workplace Safety & Health within 6 months of the completion of the course. 2. I agree that should I fail to meet the 75% attendance requirement and / or fail to sit for all required assessments and / or fail to pass all required assessments, <u>I will be liable for the total course fee without SSG Funding.</u> 3. I declare that I have not received course subsidy previously from SSG for this course through any other training provider. 4. I declare that all information and particulars provided in this Form are true, complete and accurate and that I have not withheld or distorted any information or particulars required under this Form. I understand that if any information or particulars provided by me is false, inaccurate, distorted or misleading in any way, Singapore Polytechnic reserves the right to withdraw the funding given to me. 5. I agree that the personal information I am providing in this form can be used by the Singapore Polytechnic for reports required by both SP and SSG. <p style="margin-top: 20px;">Name of participant : _____</p> <p style="margin-top: 20px;">Signature / Date : _____</p>	

FOR PACE ACADEMY USE	Please send Forms with crossed cheque (made payable to SINGAPORE POLYTECHNIC) to: <div style="text-align: center;"> Singapore Polytechnic Professional & Adult Continuing Education (PACE) Academy 500 Dover Road Block T1A, Level 1, Room T1A12 Singapore 139651 Tel: 67721288 Fax: 67721957 Email: pace@sp.edu.sg </div>
Course Fee: Option: _____ Cheque No / GIRO No: _____ Admit Term: _____ Run No. _____ Receipt No: _____	