



**LEE KUAN YEW SCHOLARSHIP TO ENCOURAGE UPGRADING &  
TAY ENG SOON SCHOLARSHIP  
ACADEMIC YEAR 2014**

**NOTES TO APPLICANTS**

**The Lee Kuan Yew Scholarship To Encourage Upgrading (LKY-STEP)**

1. The LKY-STEP was instituted in 2001 from donations received from Minister Mentor Lee Kuan Yew through the sale proceeds of autographed editions of Volume 2 of his Memoirs. The objective of this Scholarship is to motivate ITE students to excel in their training and to encourage life-long learning.
2. Up to 15 LKY-STEP may be offered each year to outstanding ITE graduates pursuing full-time polytechnic courses in Singapore. Each scholarship comprises a one-off cash quantum of **\$3,500 plus** waiver of polytechnic tuition fees for the duration of the diploma course.

**Tay Eng Soon Scholarship (TESS)**

3. The TESS Fund was established in 1993, from donations received from companies, individuals and staff of ITE, Singapore Polytechnic, Ngee Ann Polytechnic, Nanyang Polytechnic and Temasek Polytechnic, in memory of the late Dr Tay Eng Soon, former Chairman of ITE and Minister-in-Charge of polytechnic and technical education (October 1981 to August 1993).
4. The objective of the TESS is to motivate ITE students to excel in their training and to encourage life-long learning. Each TESS comprises a one-off cash award of **\$3,000** and up to 10 TESS may be offered each year.

**Scholarship Tenure**

5. Recipients of the LKY-STEP or TESS are not required to enter into any agreement to serve the polytechnics or ITE after the completion of their diploma courses.
6. The 'waiver of polytechnic tuition fees' is tenable for the minimum period required for the recipient to complete the course of study and may be withdrawn at any time, if the performance or conduct of the recipient has not been satisfactory.

**Eligibility Criteria**

7. All ITE graduates who are commencing studies in a full-time Diploma course in ITE or the polytechnics in 2014 are eligible to apply for the LKY-STEP & TESS. They must meet the following criteria :

- Are Singapore Citizens or Permanent Residents;
- Have achieved outstanding results in their ITE courses, i.e. attainment of a GPA score of 3.5 and above;
- Possess good records of active participation in co-curricular activities (CCA); and
- Are not financially sponsored by employers.

### **Online Application Procedures**

8. The online application form may take 15 minutes to fill up.
9. Before applying online, do ensure that you have the following:
  - GCE 'O' / 'N' level results;
  - CCA records, Prizes, Awards or Special Achievements;
  - National Service Certificate (if applicable); and
  - Information of other scholarship/bursary that you are applying from external sources.

The online application closes at **12 midnight on 30 Apr 2014**.

A **recent passport size photo** and copies of supporting documents may be submitted through mail/ in person by **30 Apr 2014** to:

**The Secretariat  
Tay Eng Soon Scholarship Fund  
c/o Student Affairs Division  
Institute of Technical Education  
Block A Level 2 (c/o Career Services Centre)  
2 Ang Mo Kio Drive  
Singapore 567720**

10. Failure to provide documents or information required, or submission of false particulars or suppression of material facts will result in the disqualification of the applicant.
11. Applicants who have switched to a different polytechnic from that indicated on their application forms must inform the Secretariat in writing via email to Joven\_Lee@ite.edu.sg, failing which, the application may be deemed void. Male applicants who are serving their National Service (NS) and provisionally admitted to the polytechnics should wait till they complete their NS before applying for the scholarships.
12. Only short-listed applicants would be contacted (please ensure that you have provided your most recent contact numbers) for an interview sometime in Jun 2014. The decision of the Selection Panel shall be final and no appeal will be entertained.