

MAE Alumni Job Opportunity Form**1. Position / Title****Closing date**

Technical Officer (Golf Support)

31st July 2017**2. Duty / Responsibility**

- Assist to inspect and upkeep golf course
- Able to make simple repairs and servicing of equipment
- Manage cleanliness, maintenance and charging of buggy fleet
- Report on shortages for golf course accessories
- Ensure practice area and golf course are playable, with proper lightings and accessories
- Ensure pest control is in place
- Ensure landscape and flowerbeds of golf course are well-maintained
- Carry out duties that may be assigned from time to time by supervisors

3. Requirement / Qualification / Experience

- Candidate must possess minimum O Levels/Diploma in Electrical/Mechanical/Electronics or relevant qualifications
- Preferably with 2-3 years of relevant experience
- Good written and spoken English
- Able to work on rotating shifts including weekends & public holidays or beyond normal hours
- Must be a team player
- Basic technical knowledge of welding/ fabrication is an advantage (Hands on)
- Singaporeans are welcome to apply

4. Company information

Name of contact person	Julie Tung Sharon Ho
Designation	Senior HR Executive HR/Admin Executive
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Company Name	NCI Golf Pte Ltd
Company address	Marina Bay Golf Course 80 Rhu Cross, Singapore 437437