

SPEAKING CLEARLY

The ability to speak clearly is an asset. Have you been in a situation whereby your inability to speak clearly has brought about embarrassing results? Have you been in a situation whereby you have misunderstood someone because the spoken message had been unclear? Everyone can speak clearly with the right motivation and the right training.

Our Objectives

We aim to

- increase understanding of the importance of speaking clearly in any situation
- emphasise the need to use Standard English in oral communication
- raise awareness of the use of Singlish in oral communication
- develop confidence and fluency in speaking

Your Profile

This course is suitable for all who need to use English for communication at the workplace.

Your Results

At the end of this course, you will learn to

- speak clearly and pleasantly and at a comfortable pace for effective communication
- speak expressively; paying attention to intonation, stress and rhythm
- distinguish between the use of Standard English and Singlish

Our Methods

We believe in making the course interactive and fun by using a variety of methods. These include:

- Individual and group work
- Class discussions
- Role plays

Our Trainers

Our trainers are all qualified and highly experienced lecturers from Singapore Polytechnic.

Please note that we only specialise in customising courses for organisations; public courses for individuals are not available.

**SINGAPORE POLYTECHNIC
BUSINESS COMMUNICATION CENTRE**

Course Enquiry

Ms Mak Mei Yoke

DID: 6870 6040

Email: bcc@sp.edu.sg

Please note that we only specialise in customising courses for organisations;
public courses for individuals are not available.