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Ministry of Education  
SINGAPORE

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**Singapore Permanent Residents & International Students**

**For: Singapore Permanent Residents and International Students admitted to Singapore Polytechnic (SP) in AY2017**

Dear Students,

**TUITION GRANT SCHEME**

**Introduction**

The Tuition Grant Scheme was introduced by the Government to help students with the costs of tertiary education in Singapore. All non-Singaporean students (including Singapore Permanent Residents (SPR) and International Students (IS)) who wish to apply for Tuition Grant (subject to MOE's approval) will be required to sign a Tuition Grant Agreement and they will be contractually obliged to serve the service obligation in a Singapore entity for three (3) years upon graduation.

**Tuition Grant Amount**

2 Tuition Grant (inclusive of any GST subsidy) are granted to students on Tuition Grant Scheme and are disbursed to the institution directly in accordance to the scheme. The new Academic Year (AY) 2017 Tuition Grant amounts are under review. You will need to gain access to the MOE TGonline System via your own account to view the AY2017 Tuition Grant amount applicable to your course and nationality if you are eligible to apply for Tuition Grant.

**Declaration of Tuition Grant Eligibility**

3 SPR and IS are required to complete the Tuition Grant Option Form which is available at SP. The duly completed form must be submitted to the Admission Office on your registration day. Students who did not submit the completed form will be charged the non-subsidised tuition fees by SP, which the polytechnic will advise separately.

**Briefing on Tuition Grant Scheme**

4 You and your sureties are invited to attend a briefing on the Tuition Grant Scheme at **SP Convention Centre (SPCC), Singapore Polytechnic on Tuesday, 18 April 2017 at 10.00 am.**

**Online Application of Tuition Grant**

5 SPR and IS who are eligible for Tuition Grant will have to apply for the Tuition Grant online at the following website: **<https://tgonline.moe.gov.sg>** from **19 April 2017 to 27 April 2017**. You will be required to provide two (2) sureties who may be of any nationality, be above 21 but below 65 years old and must not be undischarged bankrupts.



## **Execution of Tuition Grant Agreement**

6 If you are eligible for Tuition Grant and have applied for the grant via the TOnline system, you and your sureties are required to execute the Tuition Grant Agreement at **SP Convention Centre (SPCC)** on the dates scheduled below.

Table 1

<b>Date</b>	<b>Time</b>
17 May 2017, Wednesday	9.30am – 12.00pm, 1.30pm – 5.00pm
18 May 2017, Thursday	9.30am – 12.00pm, 1.30pm – 5.00pm
19 May 2017, Friday	9.30am – 12.00pm, 1.30pm – 4.00pm

7 You and your sureties are required to bring the following documents (where applicable) for the execution of the Tuition Grant Agreement:

**For Student:**

- Identity Card (SPR)
- Passport (International)
- Student Pass (International)
- Student Card

**For Sureties:**

- Identity Card (SC\SPR)
- Passport (International)

## **Execution of Tuition Grant Agreements witnessed by Notary Public**

8 If your sureties are overseas and are unable to sign the Tuition Grant Agreement in Singapore in person on the scheduled dates, you can send the Tuition Grant Agreement to your sureties to sign in the presence of a Notary Public. If you choose this option, you will need to download a copy of the Tuition Grant Agreement via the TOnline system after 27 April 2017. The agreement must be printed single-sided on white A4 size paper.

9 Upon receipt of the signed Tuition Grant Agreement from your sureties, you have to be present at SP on the scheduled dates (refer to Table 1) to complete the signing of the Tuition Grant Agreement. You are required to bring along the following documents (where applicable) for verification purposes:-

- |                             |                 |
|-----------------------------|-----------------|
| a. Identity card (SPR)      | c. Student Pass |
| b. Passport (International) | d. Student card |

## **Non-Subsidised Tuition Fees**

10 Students who fail to complete the Tuition Grant Agreement signing by 19 May 2017 will be charged the non-subsidised tuition fees for their studies at SP.

## **Students not covered by the Scheme**

11 The Tuition Grant Scheme as outlined above does not apply to International Students holding foreign government scholarships.

Regards,

ZALEHA SALLAI (MS)  
SENIOR EXECUTIVE, TUITION GRANT SECTION  
STUDENT PLACEMENT AND SERVICES DIVISION  
for PERMANENT SECRETARY (EDUCATION)