

# MINISTRY OF EDUCATION ADHOC APPLICATION FOR USE OF POST SECONDARY EDUCATION ACCOUNT

Please note: You may need 5 minutes to fill in this form. MOE will not be able to process your application if you provide wrong (especially NRIC / BC No) or incomplete information. Please see instructions on the next page.

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Course/Fe	e Des	scrip	tion	:										_	Co	our	se/	Fee	A	mo	unt	: \$	S\$ _							
Part 2 : natural/ac																													fer	s t
Deduction Priority Name Of Sibling									Ni	RIC /	RIC / BC No of Sibling						Maximum Amount To Use (% of Fees) (Place a √ at the appropriate box)													
First																					] [	25	5%		50%	6	7:	5%		100
Next																			]		] [ ] [									
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<sup>\*</sup> refer to instructions on the next page

## **INSTRUCTIONS ON COMPLETION OF FORM**

#### Part 1

This part must be completed whether the student uses his own or his siblings' PSEA, or both his own and siblings' PSEA.

a) Name : Enter the student's name as in NRIC/FIN card

b) Institution Name: Enter the full name of the institution e.g. Singapore Polytechnic

c) Usage Category

For Tuition Fees	For Enrichment Programme	For WDA Enrichment Courses only					
TTF-COURSE	EPC-PDEV	WDA-SKLUPG					
Tuition Fee Course	EPC Personal Development	WDA Course Fee Skill Upgrading					
TTF-MISC	EPC-LTRIP	WDA-PDEV					
Tuition Fee Mandatory Miscellaneous	EPC Local Trips	WDA Course Fee Personal Development					
TTF-OTHERS	EPC-OTRIP	WDA-OTHERS					
Tuition Fee Others	EPC Overseas Trips	WDA Course Fee Others					
	EPC-SPORTS						
	EPC Sports						
	EPC-OTHERS						
	EPC Others						

**EPC** is Enrichment Programme Charges

### Part 2

This part is to be completed only if the student is requesting to use his siblings' PSEA. If the student is using his own PSEA only, this part need not be completed.

a) Name of sibling : To enter sibling's name as in NRIC/BC/Citizenship Certificate

A student may request to deduct funds from up to 3 siblings' PSEA. However, if the student has a PSEA, deduction will first be made from his own account. Any shortfall will then be deducted from the sibling's account labelled "First" under the column heading "Deduction Priority". If there is still shortfall, deduction will be made from the sibling's account labelled "Next", followed by the account labelled "Last". Please see the examples below

		Student	Sibling	Sibling	Sibling				
PSEA Balar	nce	\$200	\$200	\$400	\$400				
Deduction F	Priority		First	Next	Last				
Maximum A	mount To Use		100%	25%	50%				
Example	Example Course Fees		Amount Deducted						
А	\$350	\$200	\$ 150						
В	\$500	\$200	\$200	\$ 100					
С	\$1,000	\$ 200	\$200	\$250 ( 25% of \$1000)	\$350				

#### Part 3

This part authorises the use of the PSEA in Part 2.

## a) "By Student/Parent/Legal Guardian"

This section must be signed by either

ii.

- i. the student, if he is 21 years old or above, or
  - a parent/guardian if the student or any sibling whose account is to be used is below 21 years old

## b) "By Siblings Aged 21 And Above Named In Part 2"

This section must be signed by siblings who authorise the use of their PSEA if they are 21 years old or above