

## Research Study Co-ordinator

This is a 1 year contract position with good possibility of a 2<sup>nd</sup> year extension. The research project is a collaborative project between DSO National Laboratories and National Heart Centre, investigating cardiac arrhythmias disorders.

Job Scope:

- Organise and maintain a list of potential volunteers
- Assist clinicians in recruiting study volunteers
- Assist with logistics and administrative tasks (eg. Co-ordinating clinical appointments with volunteers)
- Data collection, tracking, coding, and administration
- Databases organisation and maintenance
- Assist and organise blood sample collection
- Assist in laboratory work if time permit (training will be provided)

Study location will be mainly located in National Heart Centre, Singapore General Hospital, Outram Road. Study Co-ordinator will be working closely with Cardiologists at NHC.

B.Sc, B. Sc (Hons), Diploma holders may apply. Remuneration will be dependent on qualifications. Other benefits include CPF, annual leave and sick leave eligibility.

Interested candidate please contact:

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