

The purpose of this form is for participants of PACE courses to declare the accuracy of their personal particulars and agree on our Terms and Conditions upon enrolling to our courses.

All information provided must be true and accurate.

Incomplete application form and/or false declaration of information will invalidate enrolment into a course.

Course Title: WSQ Implement Advanced Food Hygiene Practices

Course Fee: \$700.00 + \$49.00 (GST) = \$749.00

Course Date :		<input type="checkbox"/> I am applying for the WDA funding (Singaporeans & PRs Only) <input type="checkbox"/> I am NOT applying / entitled for funding (Please ignore Part B)	
Part A APPLICANT PARTICULARS (Please fill in <u>ALL</u> the fields)			
Name as in NRIC :		NRIC No. :	Gender :
		Date of Birth:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Nationality : <input type="checkbox"/> Singaporean <input type="checkbox"/> Singapore PR <input type="checkbox"/> Others _____		Race : <input type="checkbox"/> Chinese <input type="checkbox"/> Malay <input type="checkbox"/> Indian <input type="checkbox"/> Others _____	
Highest Educational Level :			
Home Address :		Email :	
		Phone No. :	
Employment Status : <input type="checkbox"/> Employed <input type="checkbox"/> Self-Employed <input type="checkbox"/> Unemployed			
Company's Name :		Company Industry :	
Designation :		Monthly Basic Salary :	
Is the course fully sponsored by your company? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, please ignore this portion)			
Name / Designation of the authorized company personnel			
Signature of authorized company personnel/Date		Company Address & Stamp	
Part B WDA FUNDING <Applicable to Singapore Citizens and Permanent Residents (PRs)>			
<input type="checkbox"/> For company sponsored: We understand that we are liable for the subsidised WDA funding if our staff fail to meet the following WDA's requirements: i) Achieve at least 75% attendance AND ii) Pass the required examination(s) within _____ after the course end date. Training Grant Ref No.: _____ <We will provide the Training Grant Ref No. before the course commencement date, otherwise, we will bear the full course fee.>		<input type="checkbox"/> For Individual applicant: I understand that I must pay Singapore Polytechnic the subsidised WDA funding if I fail to meet the following WDA's requirements: i) Achieve at least 75% attendance AND ii) Pass the required examination(s) within _____ after the course end date.	
Signature of authorized company personnel/Date		Signature of applicant	

1. Minimum Entry Requirements

- 1.1 Minimum ESS Level 5
- 1.2 WSQ Certification in Basic Food Hygiene or equivalent

2. Course Instruction

- 2.1 I agree that should I fail to meet the 75% attendance requirement and/or fail to sit for all required assessments and/or fail to pass all required assessments, I will be liable for the total course fee without WDA funding. I will be required to register for admission into the new run of the course and pay for the new course fee without any WDA funding, subject to the available schedule.
- 2.2 I declare that I have not received course subsidy previously from WDA for this course through any other training provider.
- 2.3 SkillsFuture Credit (SFC): Singaporeans above 25 years old are eligible for this funding for selected courses. This is only applicable for self-sponsored applicants and must be applied via SkillsFuture Portal. Applicants may opt to disburse the SFC claim to PACE Academy. This is applicable when registration is made at least 14 calendar days before course commencement date. Should registration be made thereafter, applicants must disburse the claims to themselves. SFC claim cannot be used for Withdrawal Penalties. Applicants must bear the outstanding amount.

3. Important Notes

- 3.1 I declare that all information and particulars provided in this Form are true, complete and accurate and that I have not withheld or distorted any information or particulars required under this Form. I understand that if any information or particulars provided by me is false, inaccurate, distorted or misleading in any way, Singapore Polytechnic reserves the right to remove me from the course without refund of the course fees paid.
- 3.2 I agree that the personal information I am providing in this form can be used by the Singapore Polytechnic for reports required by both SP and WDA.

Name of applicant: _____

Signature of applicant/Date: _____

Mode of payment:

Nets Others : _____

Invoice

Cheque: Cheque No: _____

Amount collected: \$ _____ Receipt No: _____

WDA Funded Amount: \$ _____ Enrolment done by: _____
Name of Officer/Date