

HOW TO ACTIVATE YOUR SPICE ACCOUNT

1. Go to <https://idms.sp.edu.sg/idms/>
2. Click on “To activate your SPICE account (for new user only), please click [here](#)”

here'."/>

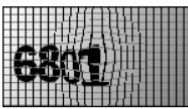
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3. You can either activate your account by mobile phone (a SMS containing a code be send to your phone) or SingPass. Please remember to add a prefix “p” to your student ID (e.g. p1234567)

Activate Account

Please include the prefix alphabet for your User ID when typing in your SP User ID below. Example: p1231231 (for student) and s193854 (for staff).

If you remember your SPICE Account password, please click on Cancel and log on to IDMS home page using your SPICE Account.

Challenge: 

Click on Captcha to Refresh

Enter the Challenge:

User ID:

Reset your password through one of the following channels. Call help desk before using 'Activate via help desk'.

If you don't have SingPass and mobile number, please fill in the above information and click [here](#)

4. If you click on the SMS, you will be brought to the following screen. You need to click on the "Click to receive OTP via SMS" to receive the OTP code. Key in the OTP code and click submit.

5. If you select SingPass, he will be brought to the Singpass page for login

6. You will be brought to the page to setup your security questions and password after the above steps.