

Our Reference: NEA-VCSD-CIRCULAR-ADVISORY-00007

12 Nov 2019

Dear Sir/Madam,

### **Notification on Changes to Environmental Control Officer (ECO) Licenses**

In line with the move by the public service sector towards digitalization, with effect from December 2019, the National Environment Agency (NEA) will issue electronic Certificates of Registration (herein referred as ECO licence) to ECOs in lieu of hardcopies. ECOs could retain a copy of the electronic licence or print out a hardcopy, for identification purposes. Please refer to Annex A for a sample of the electronic ECO licence.

2 Under the Environmental Public Health (Registration of ECOs) Regulation 4, the licence is valid for two years from the date of issuance and it is the responsibility of the ECO to renew his licence before its expiry. Licensees whose licences are expiring within the next two months, are strongly encouraged to submit their applications before 27 November 2019, in view of the possible system downtime as NEA is upgrading its licensing system. If a renewal application is submitted after licence expiry, a new application with the necessary supporting documents is required instead. Furthermore, the applicant may be required to sit for a competency test, when deemed necessary by the NEA. All licence applications are to be submitted via the GoBusiness platform (formally known as LicenceOne) ([url: https://www.gobusiness.gov.sg/licences](https://www.gobusiness.gov.sg/licences)).

3 For enquiries on this matter, please contact the NEA at 6225 5632, or submit your queries via the myENV mobile application. You may also refer to the NEA website ([url: https://www.nea.gov.sg/our-services/pest-control/environmental-control-officers](https://www.nea.gov.sg/our-services/pest-control/environmental-control-officers)) for more information.

Yours faithfully



FONG PENG KEONG  
DIRECTOR  
VECTOR CONTROL AND SANITATION DEPARTMENT  
NATIONAL ENVIRONMENT AGENCY

**Annex A: Sample copy of electronic ECO licence**

