



Singapore Maritime Academy
(SMA)

Welcome Message by (Capt Chatur Wahyu) Director – Singapore Maritime Academy



Dear Students,

Welcome to the Singapore Maritime Academy (SMA)!

Congratulations on your successful admission to a course at SMA and we are pleased that you have chosen to begin your career in the maritime industry with us.

As you step into a new learning environment, you will quickly learn that it is a very different one which you may be used to. Since AY2022, most of the lectures in SP have gone into asynchronous mode which allows you to take responsibility for your own learning. Students may access the learning materials at any time from any location multiple times to suit your learning pace. Tutorials are still conducted on site where our lecturers will bring into the classroom their vast industry experience and technical expertise while lessons are conducted in facilities ranging from the Maritime Business Centre, state-of-the-art navigation simulators, a full mission engine room simulator and the Advanced Engine Room Simulator using virtual technology. We infuse innovation into our teaching and learning and use the latest digital tools such as Augmented Reality (AR), Virtual Reality (AR) and Artificial Intelligence (AI) to prepare you for the workplace of the future.

We also provide you with an authentic learning environment at our waterfront training facility equipped with a 42' (Grand Bank) yacht, fast rescue boats and lifeboats, which offers opportunities for practical applications and hands-on learning that are integral to your training goals.

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SMA students can participate in various overseas trips. The study trip on board a cruise ship known as the Maritime Experiential Learning (MEL) Camp allow SMA students, especially non-seafaring ones, an experience at sea. The unique overseas programmes that we curate including student exchange programmes to overseas institutions such to Philippines, China, India, and Japan, provide other life skills and global exposure. We assure that no student in SP would be disadvantaged due to their financial background. There are various scholarship opportunities and subsidies available for deserving students and students who require financial assistance.

SMA will provide you with ample exposure to the industry through internships, industry visits and technical talks. We will guide you through each step of your career advancement and upskilling pathways beyond SP.

Besides the industry and future-driven education and training that you will receive at SMA, we look forward to creating memorable experiences to help you grow as an individual. We urge you to build lasting friendships among yourselves and with our lecturers to make your time here a fulfilling one.

Discover your potential, chart your career and achieve your dreams with SMA.

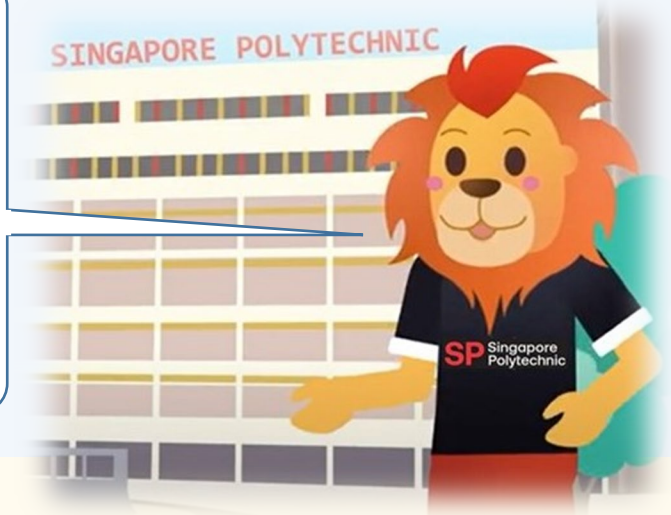
Welcome Aboard!

Dear freshman,

Welcome to SP! We have many activities in store to make your orientation more enjoyable and meaningful.

Have a wonderful FOP week! 😊

Psst... If you are lost, please approach our information booth located in front of SP Convention Centre (SPCC) for help.



Useful Information

- 1. Complete the “Important things to do before coming to school”** on the FOP webpage: <https://www.sp.edu.sg/ccas/our-events/freshman-orientation-programme>
Remember to complete the modules in BrightSpace by their respective due date.
- 2. Dress code:** Tees, long pants/jeans, and covered shoes (compulsory for laboratory tours)
- 3. Things to bring:**
 - your student matriculation card (you will need this for entry to SP)
 - a sweater, if necessary (for air-conditioned places)
- 4. Read our Student Handbook** on the school rules: <https://www.sp.edu.sg/sp/student-services/osc-overview/student-handbook>

CCA Carnival

Date: 9 & 11 April 2024

Time: 11am to 6pm

Venue: Food Court 5 foyer, Sports Arena (SPAR) Walkway and Rockwall Central Plaza, outside Student Development Office

Visit our two-day CCA Carnival to explore the CCA booths and sign up for your most favourite CCA! Enrich your student life and make your time in SP memorable!

<https://www.sp.edu.sg/ccas/our-events/cca-carnival>

SP Games

Date: 11 April 2024

Time: 2pm to 6pm

Venue: Multi-purpose field, Sports Complex, Poly Centre, Basketball Courts

A series of tele-match games to build camaraderie among freshmen. Do come down to support your school!

SP Cares

Date: 8, 9 & 11 April 2024

Time: 10am to 5pm

Venue: SPCC Foyer

Please check your school programme for your SP Cares activity as a class.

<https://www.sp.edu.sg/ccas/our-events/sp-cares>

Diploma in Marine Engineering (DMR)

DATE	TIME	ACTIVITY	VENUE
11 APRIL 2024 [THURSDAY] SMA FOP DAY	8:30am – 8:50am	Welcome Speech by Director	LT4A
	8:50am – 9:10am	Talk by MPA Rep	
	9:10am – 9:30am	Talk by SMF Rep	
	9:30am – 9:45am	Welcome Speech by ECG Counsellor	
	9:45am – 9:55am	Welcome Speech by SMA Club	
	9:55am – 10:15am	Welcome Speech by Course Chair	
	10:15am – 12:00nn	Meet Personal Tutor and Briefing on important matters <ul style="list-style-type: none"> • Personal Tutors • Facilities Tour • Brightspace Modules 	
	12:00nn – 1:00pm	Lunch	Foodcourt
	1:00pm – 2:00pm	Library Tour	Main Library
2:00pm – 6:00pm	SP Games Day / CCA Carnival	SPAR	

CLASS	PERSONAL TUTOR	FOP VENUE
DMR/FT/1A/01	Tee Chun Jie Aaron tee_chun_jie@sp.edu.sg	LT4A
DMR/FT/1A/02		
DMR/FT/1B/21	David Tay david_tay@sp.edu.sg	
DMR/FT/1B/22		
DMR/FT/1B/23	Leong Mun Kin leong_mun_kin@sp.edu.sg	
DMR/FT/1B/24		

Diploma in Maritime Business (DMB)

DATE	TIME	ACTIVITY	VENUE
11 APRIL 2024 [THURSDAY] <u>SMA FOP DAY</u>	8:30am – 8:50am	Welcome Speech by Director	LT1A
	8:50am – 9:10am	Talk by MPA Rep	
	9:10am – 9:30am	Talk by SMF Rep	
	9:30am – 9:45am	Welcome Speech by ECG Counsellor	
	9:45am – 9:55am	Welcome Speech by SMA Club	
	9:55am – 10:15am	Welcome Speech by Course Chair	
	10:15am – 12:00nn	Meet Personal Tutor and Briefing on important matters <ul style="list-style-type: none"> • Personal Tutors • Facilities Tour • Brightspace Modules 	
	12:00nn – 1:00pm	Lunch	Foodcourt
	1:00pm – 2:00pm	Library Tour	Main Library
2:00pm – 6:00pm	SP Games Day / CCA Carnival	SPAR	

CLASS	PERSONAL TUTOR	FOP VENUE
DMB/FT/1A/01	Ng Ko-Vin ng_ko-vin@sp.edu.sg	LT1A
DMB/FT/1A/02		
DMB/FT/1A/03	Khalid Ahyar khalid_ahyar@sp.edu.sg	
DMB/FT/1A/04		
DMB/FT/1B/21	Chew Cheah Boon chew_cheah_boon@sp.edu.sg	
DMB/FT/1B/22		
DMB/FT/1B/23	Laksman Naidu Venugopal Naidu laksman_naidu_venugopal_naidu@sp.edu.sg	
DMB/FT/1B/24		

Diploma in Nautical Studies (DNS)

DATE	TIME	ACTIVITY	VENUE
31 MARCH 2024 - 11 APRIL 2024	9:00am – 5:00pm	Uniform Purchase (before FOP) Cost estimate \$150	Chevrons
15 APRIL 2024 - 19 APRIL 2024	9:00am – 5:00pm	Books and Stationery: \$265 (payable in the 1 st week of school)	Singapore Polytechnic

DATE	TIME	ACTIVITY	VENUE
11 APRIL 2024 [THURSDAY] <u>SMA FOP DAY</u>	8:30am – 8:50am	Welcome Speech by Director	LT1A
	8:50am – 9:10am	Talk by MPA Rep	
	9:10am – 9:30am	Talk by SMF Rep	
	9:30am – 9:45am	Welcome Speech by ECG Counsellor	
	9:45am – 10:05am	Welcome Speech by SMA Club	T1A45
	10:15am – 10:35am	Welcome Speech by Course Chair	
	10:35am – 12:00nn	Meet Personal Tutor and Briefing on important matters <ul style="list-style-type: none"> • Personal Tutors • Facilities Tour • Brightspace Modules 	
	12:00nn – 1:00pm	Lunch	Foodcourt
	1:00pm – 2:00pm	Library Tour	Main Library
	2:00pm – 6:00pm	SP Games Day / CCA Carnival	SPAR

CLASS	PERSONAL TUTOR	FOP VENUE
DNS/FT/1A/01	K Nirmal Raj k_nirmal_raj@sp.edu.sg	T1A45

About the School

Embrace the ocean's call and embark on this voyage of learning at the Singapore Maritime Academy (SMA). At Singapore's first maritime training institution, you can gain knowledge and skills to navigate the oceans. You can also tap on engineering disciplines to turn a ship into a moving city. You are exposed to a wide array of shipping business activities. Your adventure begins under the guidance of experienced lecturers and with hands-on training using state-of-the-art simulators and facilities. When you graduate, you can be part of Singapore's globally established maritime industry — one of the world's busiest seaport and largest container ports.

For enquiries on Freshman Orientation Programme, please contact your respective class personal tutor as listed.

For Urgent Matters

Name: Jeffrey Gomez
Telephone: 9107 4708
Email: jeffrey_gomez@sp.edu.sg

Getting to know SP

1. What is the acronym of my School?

School	Acronym
Media, Arts & Design School	MAD
School of Architecture & the Built Environment	ABE
School of Business	SB
School of Chemical & Life Sciences	CLS
School of Computing	SoC
School of Electrical & Electronic Engineering	EEE
Singapore Maritime Academy	SMA
School of Mechanical & Aeronautical Engineering	MAE
School of Mathematics & Science (Poly Foundation Programme)	MS (PFP)

Please click on > [School and Course Information](#) for more information.

2. Where do I go for my lesson?

Venue codes

LT = Lecture Theatre, e.g. LT4A

MLT = Main Lecture Theatre, e.g. MLT8

T = Teaching Block, e.g. T3A

W = Workshop, e.g. W5

Classroom and Office Location

Example 1: **T334**

Location : Teaching Block **3**, Level **3**, Room **4**

Example 2: **T3A21**

Location : Teaching Block **3A**, Level **2**, Room **1**

Getting to know SP

3. Where is my School Admin Office?

- ABE - T3A Level 4
- CLS - T11A Level 6
- EEE - T14 Level 7
- SB - School of Business Building Level 7
- SoC - T19 Level 4

SMA - T1A Level 7

- MAD - T19 Level 4
- MAE - T18 Level 6
- MS - T7 Level 4

4. Where can I find information on IT Support and Services?

Please click on > [IT Support and Applications](#)

IT Service hotline: 67721260

5. I am an international student, where can I find information to help me settle into SP?

Please click on > [Resource Information for International Students](#)

6. Where can I find information on CCAs in SP?

For information on CCA, please click on > [CCA Information, Events and Programmes](#)

7. I need financial assistance for my studies, where can I find information or assistance?

Please click on > [Course Fees, Scholarships and Financial Assistance Schemes](#)

8. What are the sports and recreational facilities available in SP?

Check out the following facilities to take a break from studies or to keep fit :

1. Swimming Pool
2. Gym@Pool
3. Tennis Courts
4. Badminton Courts
5. Squash Courts
6. Basketball Courts
7. Running Track

For more information and booking procedures, please click on > [Sports Facilities](#)

9. Be part of Go Green SP

Pledge [here](#) to support SP's sustainability efforts

10. SP Campus Map

View our campus map at <https://www.sp.edu.sg/map>

Getting to know SP

11. BrightSpace Modules

Do complete the modules in BrightSpace before coming to SP for Freshmen Orientation Programme (latest by 12 April 2024).

You will need to sign in using your iChat account (e.g. fullname.24@ichat.sp.edu.sg). Please use Google Chrome or Microsoft Edge.

(A) SPICE Essentials Training materials

Learn to connect to SP Student wireless internet and get to speed the essential SP e-Services by watching the videos in this module.

(B) Workplace Safety and Health Awareness Training

This 60-minute training on “Campus Safety & Health – Our Responsibility” will introduce the fundamentals of safety and health to all freshmen.

(C) Respect in Relationship

Understanding your boundaries and respecting other people’s.

(D) 7 Habits of Highly Effective College Students

Do you know practising the 7 Habits of Highly Effective College Students will help you improve you grades and your relationship? State your journey of 7 Habits now.