

How to Submit Supporting Documents when Applying for Notebook Subsidy

A Step-by-Step Guide

Ensure that the steps are followed closely so that we can receive your files successfully

Application Procedures:

Step 1 : Gather Supporting Documents

- Prepare receipt/ invoice/ delivery order of the purchased notebook tablet (softcopy)

Invoice Sample 
Purchase from shop

Challenger
E-RECEIPT

CHALLENGER TECHNOLOGIES LIMITED
Northpoint
930 Yishun Avenue 2
#03-07/08/09/10, Northpoint City
ROC 199400182K | GST M2-0063230-3

Date/Time: 14/04/2023 16:43:41
Cashier: [REDACTED]
Receipt No.: N4F20571

Member ID: [REDACTED]
Member Name: [REDACTED]
Membership Expiry: [REDACTED]

Item	Quantity	Unit Price	Amount
MEMBER-NEW28 28-Month Membership	1	\$28.00	\$28.00
0190780188312 HP Victus 16-e1027AX 6L6D5PA R7-6800H 16G 512 RTX3050 144hz Serial No.: 5CD2314MV2	1	\$1,514.00	\$1,514.00

Inclusive 8% GST \$114.22
Amount Payable: \$1,542.00

Payment method: CASH \$1,550.00
Payment method: MBRVCH / IMREP-10OFF50AIG \$10.00
Change Due \$-18.00

V\$ Rebates Earned: **V\$30.28**
Use your V\$ to redeem up to 80% off. Browse items [here](#).

Scan to view REBATES and REWARDS on your ValueClub App now.

Goods sold are not refundable/exchangeable.
This is a computer generated document and does not require a signature or stamp.

*You can use free phone apps such as CamScanner (Iphone and Android users), Scanbot, Adobe Scan, Scannable (Iphone users only).


Online Purchase →

Order Completed
Rate product by 07-01-2022.

Shipping Information [VIEW](#)
Ninja Van (Home Delivery) - SHPM3704028342
● **Parcel has been delivered**
17-12-2021 19:17

Delivery Address [COPY](#)

Shopee Mall **lenovoofficial** [Visit Shop >](#)

 **[Touch-Screen] Lenovo IdeaPad 3 15ADA...**
8GB x1
15 Days Return **\$999.00 \$899.00**

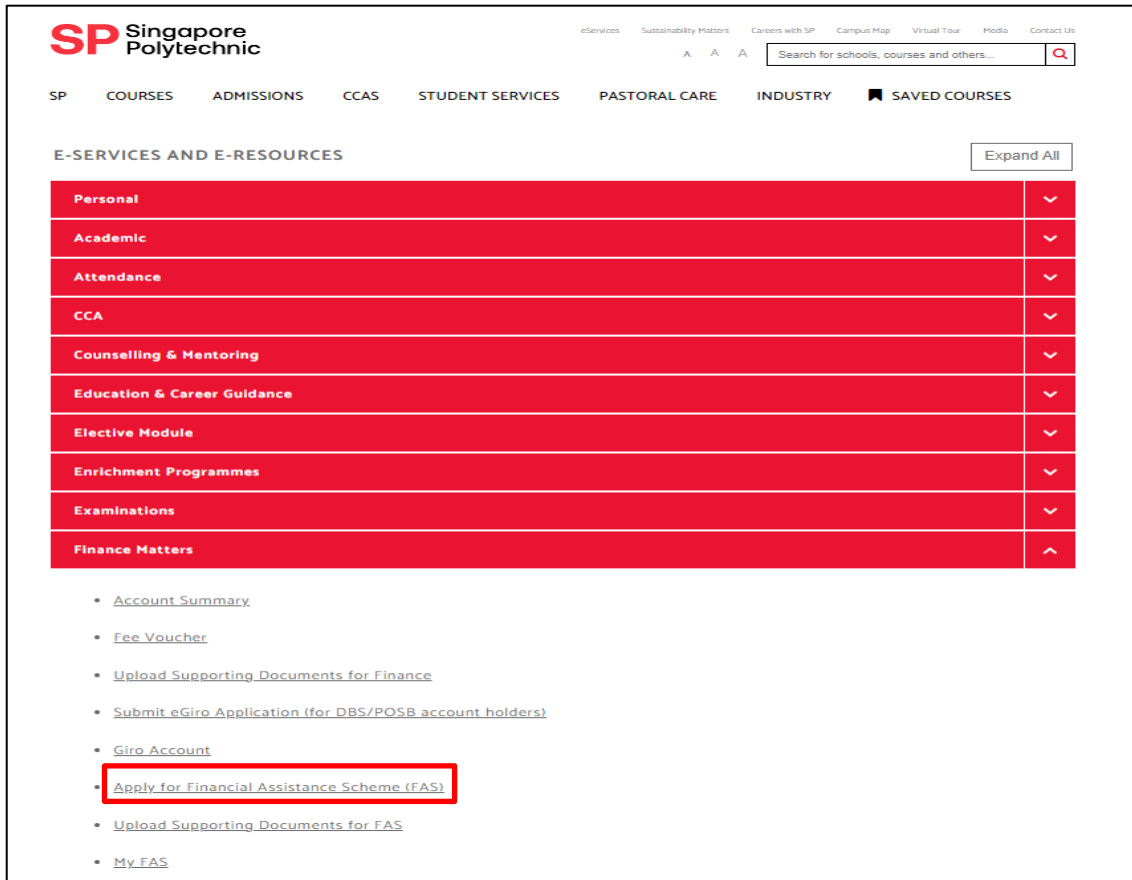
Merchandise Subtotal	\$899.00
Shipping Fee	\$1.49
Shipping Discount Subtotal	-\$1.49
Shop Voucher Applied	-\$12.00
Order Total	\$887.00

Payment Method

Rate

Application Procedures:

Step 2 : Apply online via [E-SERVICES AND E-RESOURCES](#)
Finance Matters > Apply for Financial Assistance Scheme (FAS)



The screenshot displays the Singapore Polytechnic website's navigation menu. The 'E-SERVICES AND E-RESOURCES' section is expanded, showing a list of categories. The 'Finance Matters' category is selected, and its sub-menu is visible, with 'Apply for Financial Assistance Scheme (FAS)' highlighted by a red box.

SP Singapore Polytechnic

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E-SERVICES AND E-RESOURCES Expand All

- Personal
- Academic
- Attendance
- CCA
- Counselling & Mentoring
- Education & Career Guidance
- Elective Module
- Enrichment Programmes
- Examinations
- Finance Matters

- [Account Summary](#)
- [Fee Voucher](#)
- [Upload Supporting Documents for Finance](#)
- [Submit eGiro Application \(for DBS/POSB account holders\)](#)
- [Giro Account](#)
- [Apply for Financial Assistance Scheme \(FAS\)](#)**
- [Upload Supporting Documents for FAS](#)
- [My FAS](#)

FAS Application

Application Type:



Click to select an "Application Type"

[Next](#)

For details on your previous applications, you can look at [My FAS Application Page](#).

Welcome to SAS, NAME OF 1801127

[Logout](#)

Finance Matters > **Apply for Financial Assistance Scheme (FAS)**

Official (Closed), Sensitive (High)

[Rate our e-Service](#) | [Contact Us](#) | [Terms & Conditions](#)

FAS Application

Application Type:

NOTEBOOK SUBSIDY

Click to Select an Application Type

- HIGHER EDUCATION BURSARY
- HIGHER EDUCATION COMMUNITY BURSARY
- NOTEBOOK SUBSIDY**

Next

For details on your previous applications, you can look at My FAS Application Page.



2. Click "Next"



1. Select "Notebook Subsidy"

Application Particulars

Application ID: NEW Application Date: 12/10/2022
Academic Year: 2021 Application Type: GRANT NOTEBOOK SUBSIDY

Family Particulars

Proof of Income Documents Submitted

*No. of Members in Household: 4 *Property Type: 4-Room HDB Flat
(including yourself)

*Gross Monthly Household Income S\$: 4000.00 *Tenancy Type: 1. Purchased
Payment Mode: 3. CPF & Cash

Per Capita Income: 1000.00 Housing Monthly Payment S\$:

Key in details in Family Particulars

Click add button to add father, mother, sibling etc details. (maximum 15 entries)

Particulars of Family Members - Please EXCLUDE yourself

Seq	Name	Age	Relationship to Applicant	Occupation	Marital Status	Monthly Gross Income Declared
1	CHAR BEE HOON	50	Father	HAWKER	Married	3000.00
2	CHAR KWAY TEOW	48	Mother	CLERK	Married	1000.00
3	CHAR LEE BROWN	17	Brother	STUDENT	Single	0.00

details in Family Particulars

Notebook Subsidy

Brand and Model: LENOVO Receipt/Invoice No: ABC123 Date of Purchase: 12/10/2022 Cost of IT Devices: 2000.00

Notebook details

Supporting Documents

*File Category: Notebook Subsidy

Attached File	Remark	Upload	View	Delete
		Upload	View	Delete

Add Attachment

Upload receipt /supporting documents

SUBMIT ← Click "Submit"

An email acknowledgement
will be sent to your iChat