

MAE Alumni Job Opportunity Form

1. Position / Title	Closing date
Quality System Auditor	11 th Dec 2015
2. Duty / Responsibility	
<ul style="list-style-type: none"> • Conduct Third Party Certification – e.g. for ISO 9001 & AS 9100 Standards. • Plan external audits with clients. • Conduct audits and prepare reports. • Follow with clients on any corrective actions. • Meet targets set. • Ensure client information is kept updated. • Perform internal audits. 	
3. Requirement / Qualification / Experience	
<ul style="list-style-type: none"> • Min. Polytechnic Diploma in Aeronautical Engineering with 4 years of experience in the aerospace industry having responsibilities in engineering, manufacturing, quality or process control. • Good communication and report writing skills. • Candidate is able to work independently. 	
4. Other(s)	
<ul style="list-style-type: none"> • Salary offered: S\$3,000 (to be credited at every 13th of the month) • Salary adjustment after successful 3-month probation period. • Variable incentive based on audits performed (Estimated at 5 to 15% of monthly pay). • Public Transport Allowance up to \$500 monthly. • Hand-phone provided. 	
5. Company information	
Name of contact person	Dennis KW Soh
Designation	Director
Contact email / Phone number	Denniskwsoh@ursfe.com.sg / 9785 5322
Company Name	URS Far East Pte Ltd
Company address	7500A Beach Road, #06-323. The Plaza Singapore 199591