

Main Duties and Responsibilities:

- Candidate performs a key role in daily laboratory and pilot facility operations and maintenance. He/She will ensure good housekeeping of the facilities and carry out assigned tasks in support of R&D activities in PSM
- Responsible for procurement and stock-tracking of laboratory consumables and spare parts and carry out chemical and equipment inventory updating and compilation
- Ensuring laboratory safety and provide prompt actions on any non-compliance
- Provide technical support to projects and carry out assigned tasks eg. Chemical analysis, lab experimental setup, plant configuration and operation.
- Plan, schedule and execute of all maintenance work for all related equipment in a timely and cost effective manner
- Performs daily routine duties eg. chemical waste disposal, housekeeping, procurement requests, consumables stocks and other assigned tasks
- Reports to facility manager and/or supervisors

Requirements:

- At least a diploma certificate in Chemistry / Chemical Engineering or other relevant fields
- Candidate must have good written and verbal communication skills and good knowledge on basic word processing package e.g: Microsoft office.
- Knowledge of lab/plant equipment operation or maintenance will be advantageous
- Fresh diploma graduates are welcome to apply

Polytechnic

Lab Support, Research & Technical Support, Scientific Research & Development (R&D)

Institute of Chemical & Engineering Sciences-Singapore

Full Time

If interested, please email detailed CV to Mr Gabriel Loh (Pilot Plant Manager) at gabriel_loh@ices.a-star.edu.sg