

SINGAPORE POLYTECHNIC Appeal for Diploma-Plus Programme

Type of Appeal

- | | |
|---|---|
| <input type="checkbox"/> Special consideration for students who fulfil the minimum GPA requirement for the programme, but are not able to fulfil specific GCE 'O' level criteria. | Deadline
2 days after application closes. |
| <input type="checkbox"/> Late application/acceptance with valid reason. Student must be eligible for programme | End of 1 st week of semester |

Personal Details (To be completed by Applicant)

Name in Full (as in SAS record)		Admission No.	NRIC/Passport No.	Nationality
Correspondence Address			Contact Numbers	
				(Residence)
				(Mobile)
Academic School	Course (e.g. DBA)	Class (e.g. 1A10)	Preferred Email Address:	

Complete Section A, B & C below

Section A Application for Diploma-Plus Programme (Tick one only)

	Diploma-Plus Certificate in ..	Offered by:
<input type="checkbox"/>	Accounting (PCA)	SP Business School
<input type="checkbox"/>	Applied Psychology (PCAP)	SP Business School
<input type="checkbox"/>	Aviation Management (PCAM)	School of Mechanical & Aeronautical Engineering
<input type="checkbox"/>	Business (PCB)	SP Business School
<input type="checkbox"/>	Biorisk Management (PCBM)	School of Chemical & Life Sciences
<input type="checkbox"/>	Digital Film (PCDF)	School of Communication, Arts & Social Science
<input type="checkbox"/>	Design Thinking (PCDT)	SP Design School
<input type="checkbox"/>	Digital Media Creation (PCDMC)	School of Digital Media & Infocomm Technology
<input type="checkbox"/>	Healthcare Innovation (PCHI)	School of Chemical & Life Sciences
<input type="checkbox"/>	Humanitarian Affairs (PCHA)	School of Architecture & The Built Environment
<input type="checkbox"/>	Maritime Law and Dispute Resolution (PCMLD)	School of Maritime Academy
<input type="checkbox"/>	Phlebotomy (PCIP)	School of Chemical & Life Sciences
<input type="checkbox"/>	Power Engineering Practices (PCPEP)	School of Electrical & Electronic Engineering
<input type="checkbox"/>	Quantity Surveying (PCQS)	School of Architecture & The Built Environment
<input type="checkbox"/>	Software Programming & Applications (PCSPA)	School of Mathematics & Science
<input type="checkbox"/>	Sustainability (PCS)	School of Architecture & The Built Environment
<input type="checkbox"/>	Theatre Performance and Production (PCTPP)	School of Communication, Arts & Social Science

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Section B Reason(s)

(attach any supporting document)

Section C Terms & Condition

1. If you should withdraw or be removed from your Diploma course, you will be deemed to have withdrawn from the Diploma-Plus programme and there will be no refund of fees paid whatsoever.
2. If you should fail any module from your Diploma course or Diploma-Plus programme, you will be removed from the Diploma-Plus programme and there will be no refund of fees paid whatsoever.
3. Students withdrawing after the start of the semester are liable to pay fees. For withdrawals received within the 1st week of the semester, students are liable for 25% of the fees. For withdrawals received after the 1st week of the semester, students are liable for 100% of the fees for that semester.
4. Students are not allowed to withdraw during the official examination period. For any withdrawals received upon the start of and during the conduct of the semestral exam, the student will be considered to have sat for the exam and may be removed. If the student is not removed, the withdrawal date will be post-dated to the day the semestral results are released.
5. If you should transfer to another Diploma course which is not eligible to do the Diploma-Plus programme that you are enrolled in, you will be withdrawn from the programme and there will be no refund of fees paid.

Section D Applicant's Declaration

1. I attach a copy of my diploma course latest result slip and/or other relevant documents in support of my application.
2. I declare that the above information provided by me is true in every detail. I will provide the original documentary proof at the selection panel's request.
3. I have read the Terms & Conditions.
4. I understand that incomplete or unsupported application cannot be considered and provision of false or misleading information form grounds for declined application and disciplinary action.

Signature of Applicant

Date (dd/mm/yy)

Official Use Only

- Application is supported Application is not supported

Signature of Diploma Plus Programme Manager

Date (dd/mm/yy)

- Application is approved Application is rejected

Signature of Diploma Plus School Director

Date (dd/mm/yy)